

Air & Waste Management Association
Executive Committee of the Education Council Conference Call Minutes
Thursday, March 27, 2008
2:00 p.m. – 3:00 p.m. EDT

Item #1: Call to Order, Roll Call, Additions and Changes to the Agenda

Education Council Chair, Aneja, called the Executive Committee of the Education Council meeting to order on Thursday March 27, 2008 at 2:00 p.m. EDT with the following participants via conference call:

Executive Committee of the Education Council:

Viney Aneja (Education Council, Chair)
Steve Rybolt (Standing Committee on Student Programs and Development)
Jim Donnelly (Professional Development Division, Chair)
Mark Rood (Higher Education Division, Chair)
Karl Schnelle (Continuing Education Committee, Co-Vice Chair)
Joann Held (Environmental Education Committee, Chair)
Ron Huffman (Webinar Committee, Chair)
Zaher Hashisho (University/College Education Committee, Co-Vice Chair)
Peter Hess (Scholarship Campaign Committee, Co-Chair)
Christi Veleta (Scholarship Campaign Committee, Vice Chair)
Chang Yu Wu (University/College Education Committee, Chair)
Dianne Wilburn (Webinar Committee, Vice Chair)
Chuck Baukal (Continuing Education Committee, Chair)

Others:

Stephanie Glyptis (Director, Membership Development/Human Resource Management)
Sandi Spratt (Education Associate)

Item #2: Approval of Meeting Minutes

Motion by Viney Aneja to approve the minutes from the Executive Committee of the Education Council conference call on February 28, 2008. Jim Donnelly seconded. Motion carried.

Item #3: Chair's Report

Aneja announced that Mark Rood was awarded Fellow status in A&WMA by the Fellow Admissions Committee. Rood will receive the award at the Honors & Awards Ceremony in Portland. Aneja reviewed the Councils' Overall Goals for 2008. The first goal: Improving the website and increasing traffic was opened for discussion. Sandi Spratt announced the new hire of Webmaster Ryan Evancho. His position as well as a summer intern will assist with already identified goals of the council for the web. Rood suggested that our two previously identified web committee member's work together to coordinate a list of suggested changes. They will also be working with the Publications Subcommittee when called upon. Zaher Hashisho and Dana Lowes are our representatives. Peter Hess suggested a blast to all members on our part of the site for feedback. Spratt to forward an email to Aneja with Goals for the web. The second goal: Improving the Associations Marketing of Education Council's products and services was opened

for discussion. Joann Held brought up Harry Klodowski's motion to share the EERG's with the Leadership Training attendees. Held suggested a note be included advising of updates and asking for help.

Motion by Klodowski (via email) to approve distribution of EERG's at Leadership Training on April 11-13, 2008. Donnelly seconded. Motion carried.

Aneja brought up the third overall goal: Develop podcast capability on A&WMA website. Spratt advised that Andy Knopes is currently discussing with our vendor. It was agreed that Spratt would update the council at next months meeting. Spratt advised of one further goal update. The Professional Development catalog has been updated and posted to the web.

Aneja asked that Stephanie Glyptis update the council on the board meeting due to Ram Ramanan's absence. Glyptis advised that a large portion of the meeting was spent with a consultant that was invited to discuss meeting quality and processes. Rood's presentation was made to the board which will be discussed this pm during a conference call, and finally the International Affairs Committee was moved out of Ed Council and became a Standing Committee reporting to the Board of Directors.

Motion by Donnelly to approve the move of the International Affairs Committee out of the Education Council to a Standing Committee of the Board of Directors. Charles Baukal seconded. Motion carried.

Spratt reviewed the Member Get a Member Campaign and advised that all members will be receiving it in their mailboxes.

Item #4: Division Reports

◆ Student Programs Committee Report

ACE

Rybolt advised of upcoming Student Paper/Poster Deadline. He also made suggestion to combine the Student Awards Ceremony and Reception. Spratt advised that staff agrees from a logistics point of view. Viney opened it up for discussion. Feedback was all positive. A motion was not needed for this decision. Rybolt reminded that judges are needed for the Student Paper/ Poster Competition. Sponsorship for the following student events is needed: Student Awards Ceremony - \$4,000; Student Reception - \$3,500; Student Technical Tour (Sustainable Building) - \$2,000 Student Technical Tour (Sustainable Brewing: A Science and Art) - \$2,000 Chapter Exchange Luncheon - \$2,000. Rybolt asked each Chapter or University to bring a team to compete in ECi.

Student Programs

Rybolt advised that Student focus groups will be his first step for the student programs committee. Rybolt and Glyptis will be coordinating.

◆ Higher Ed

Rood advised of the Student Poster Judge list that he had contributed. The conference call with the board went well; he is waiting for their feedback.

Rood reviewed the Scholarship Summary prepared by Spratt. It was agreed that several changes will be made prior to next years' roll out and additional council members will be asked to test.

Scholarship Campaign Committee

Hess explained that the current scholarship donation procedure does not allow for one time or for smaller amounts of money to be donated. Hess to write a proposal to the Board which will allow for one time named scholarships.

Motion by Hess to amend the current scholarship procedures “Contributions from individuals, corporations, or other entities for specific named awards are distributed according to the legal conditions set by the donor of the donation or in the following manner. Contributions in excess of \$3,000 may be used for defined scholarships, of which a minimum of 25% of the total donation will be allocated to the Scholarship Endowment Trust Fund. Solicitations for contributions must follow the Association’s established guidelines and be approved by the Chair of the Scholarship Fund Trustees.” Rood Seconded. Motion carried.

◆ Public Education

Aneja advised of need for Vice Chair in this division. Dr. Hugo Rogers was candidate for this or Vice Chair of Higher Ed. He felt better suited for the Higher Ed position. Rood agreed to call and discuss the divisions' goals etc. Spratt to send Rood contact information.

Item #5: New Business

The next conference call of the Executive Committee of the Education Council was scheduled to be held on Wednesday April 23, 2008 from 2:00 p.m. – 3:00 p.m. EDT. The dial in number is 1-866-548-4716 and passcode 649413.

Motion by Aneja to adjourn the conference call. Donnelly seconded. Motion carried.

The call was adjourned at 3:00 p.m. EDT.

Respectfully submitted,

Viney Aneja, Ph.D.
Chair, Education Council