

Webinar Proposal Form

Date: _____ A&WMA Member # (if applicable): _____

Name: _____

Credentials (PhD, PE, QEP, etc.): _____

Title: _____

Affiliation: _____

Address: _____

E-mail: _____

Phone: _____ Fax: _____

Proposed Webinar Title: _____

Proposed Webinar Date: _____

Proposed Webinar Length: (circle one) 1.5 Hours 2 Hours

Please attach as many pages as necessary to provide the information requested below.

Mastery of the Subject

Describe your qualifications/experience with the webinar subject matter, your presentation/conference planning experience, and education/training background.

Has this webinar been presented previously: either as a webinar or meeting on either a local unit level or by a different organization?

If so, please provide information on participation received, venue, and date presented?

Webinar Description

Provide a promotional overview and draft agenda for the proposed conference. Also, please describe how this topic will address current issues or challenges.

Webinar Presenters

Each webinar should include no more than four speakers, as well as a moderator. (The moderator's role is to keep the program on track and on time, direct questions, introduce speakers, etc.) Please provide full contact information (see above blanks) for each.

Audience

Please describe the intended audience and who the webinar will benefit.

Webinar Marketing

Please provide A&WMA with a list of your contacts to assist in the marketing efforts. A&WMA can also provide you with marketing material to promote to your contacts directly.

Sponsorship

Obtain visibility and prestige by sponsoring an A&WMA Audio + Web Conference. If your organization, or another organization, is interested in sponsoring this event, please provide the organization name, contact person, phone, and e-mail.

Please return the completed form to:
Robin Lebovitz, Professional Development and Student Programs Manager
Air & Waste Management Association, via e-mail to rlebovitz@awma.org.