

A&WMA ACE Presentation Options and Submission Formats

Presentation Options

Panel Session Presentations Requiring Panel Synopsis Review – This includes presentations or discussion in a full-length conference Panel session (typically 100 minutes long, with at least three panelists) that requires the Panel Chair to submit an initial abstract and, if the panel is accepted, submit a more detailed narrative describing the topic covered (i.e., Panel Synopsis). Panel Chairs and Panelists are required to present in person for ACE 2025. The panel synopsis should provide a level of detail needed for inclusion in the final technical program. The panel chair is responsible for submitting the Panel Synopsis, deciding the format for the presentations, recruiting panelists, allocating time between panelists, and gathering the speakers' slides and permissions after ACE for the proceedings. The Panel Synopsis will be reviewed for content, completeness, and conciseness. An extended abstract may also be prepared by the Panel Chair to summarize the panel presentations/discussion for inclusion in the Proceedings.

Platform Presentation Requiring Detailed Review – This includes a presentation in a Platform Session with other authors presenting on a similar or related topic. The presentation is assigned to an appropriate Platform Session by the Session Chair and Technical Program organizers, and each presenter is given 15-20 minutes to orally present their work, findings, or case study to the audience, typically with accompanying PowerPoint slides. Platform presenters are required to present in person for ACE 2025. Platform presenters in this category are required to initially submit a draft full-length paper manuscript or extended abstract, which will receive a detailed review in accordance with A&WMA guidelines. The final document (manuscript) submitted after review must be either a full-length paper or extended abstract and may be accompanied by the slides used during the presentation, for inclusion in the Proceedings.

Platform Presentation Requiring Content Review – This includes a presentation in a Platform session with other authors presenting on a similar or related topic. The presentation is assigned to an appropriate Platform Session by the Session Chair and Technical Program organizers, and each presenter is given 15-20 minutes to orally present their work, findings, or case study to the audience, typically with accompanying PowerPoint slides. Platform presenters are required to present in person for ACE 2025. Platform presenters in this category are required to initially submit their draft PowerPoint slide presentation summarizing the contents of the presentation and the related work. This will receive a less detailed content review. The final PowerPoint slide presentation or manuscript submitted after review must include the revised final PowerPoint slides, ready for inclusion in the Proceedings. A manuscript (full-length paper or extended abstract), if submitted by the presenter after the ACE, may be accepted for inclusion in the Proceedings only if the Session chair is able to provide a detailed review and receives approval from both the Session Chair and Technical Program Chair.

Poster Display Requiring Detailed Review – Poster (Technical and Student) presenters will be required to create posters for ACE 2025, for display during the ACE and required to be available during the Poster session in-person, to discuss their work, findings, or case study and answer questions from attendees of the session. Poster presenters in this category are required to submit a manuscript (i.e., poster pages, and full-length paper or extended abstract), which will receive a detailed review to meet A&WMA guidelines for inclusion in the Proceedings.

Poster Display Requiring Content Review – Poster (Technical and Student) presenters will be required to create posters for ACE 2025, for display during the ACE and required to be available during the Poster session in person, to discuss their work, findings, or case study and answer questions from attendees of the session. Poster presenters in this category are required to submit a manuscript (i.e., poster pages), summarizing the contents of the work presented in the poster presentation, which will receive a less detailed content review for inclusion in the Proceedings.

NOTE: Participants wishing to be included in the Young Professional (YP) Best Paper award program must select a paper or technical poster presentation option that requires a detailed review.

Submission Formats

Manuscript – A term used in this guideline to broadly refer to any submitted document associated with a presentation, which details the contents of the presentation at ACE and includes one of the following acceptable types of submissions: full-length paper, extended abstract, PowerPoint slides, or panel synopsis:

Full-Length Paper – This is a complete paper that details all information on the topic to be presented as part of a platform or poster session; usually 7-16 pages in length and will receive a detailed review.

Extended Abstract – This summarizes the topic to be presented in 4-6 pages and will receive a detailed review.

Slide Presentation Only – PowerPoint presentation to be given as part of a platform session or a technical poster; typically, 10-20 slides, and will receive a less detailed content review.

Panel Synopsis – A narrative description, not more than 150 words in length, with sufficient details of the scope and topic(s) to be covered in the panel along with the names and affiliations of the Session Chair and other participants or panelists, which will be used for inclusion in the ACE final printed program. This will receive a review for content, completeness, and conciseness.

Questions? Email us at techprogram@awma.org.