Section & Chapter Annual Reports

Point Allotment for the Minasian/Chapter Cup Awards

30 Points  Programs and Professional Education/Service to Members
Conferences (including ACE, Section, or Chapter-held), Workshops, Annual Meetings, Specialty Conferences, local programs and meetings, separate net-working events
2 pt for each event or each ½ day (Max 20)

Professional Education
Courses offered  2 pts for each course or 1 pt each ½ day
Scholarships awarded  2 pts for each $250 awarded, max 16 pts
Sent local scholarship information to HQ for website (2 points)
Development/presentation of web cast/webinar  5 pts each Max 15
Have a local Continuing Education Coordinator (2 points)
Have an Education & Outreach Coordinator (2 points)
Have a Young Professional Coordinator (2 points)

10 Points  Volunteer Leader Development
Attendance at national leadership training or conducting leadership training at Section or Chapter level;  1 pt for each person/occurrence

25 Points  Membership and Vitality
Maintain membership level (<2% decline)  2pts
Increase membership  3 pts/ 1% increase (maximum 12)
Membership Performance Recognition  5 pts
Conducting a membership drive  3 pts, (maximum 9)
New Chapter or Student Chapter formed  6 pts each
Ongoing support of Student Chapter  3 pts per student chapter (need Profile)
Local showing of Environmental Careers Webinar (3 pts each maximum 9)
Have a local Membership Chair (4 points)
Have a Student Coordinator (2 points)

25 Points  Communication and Public Outreach
Newsletter  2 pts/issue, to max 12 pts
Maintaining website (at least annually)  10 pts/yr
Other communication with entire Section membership 1 pt per communication (maximum 10)
Public outreach event/participation (e.g., Boy Scout Jamboree, job fair, presentation to school classroom, Engineers without Borders, ERG workshop, etc.)  2 pts per event, (maximum 10)

10 Points  Support of the Association
National Officer, Director, Council or Committee Chair  2 pts per serving member
Attendance at S&C Council Meetings  1 pt per meeting per participating member
[Inter-council, ACE, Fall meeting]  5 pts
Timely submission of previous annual report
Sponsoring student or other members to attend/present/compete ACE  1 pt/person

Total 100