A&WMA Revenue Sharing Webinar Policy - 2020

Sections and Chapters hosting an A&WMA produced webinar (viewed live or recorded) and assessing an event fee to attendees viewing the A&WMA webinar session are required to advise the A&WMA Headquarters office and will be invoiced based upon the number of attendees.

**Single Webinar Programs:**
For a single webinar program, the member base rate will apply.

*Additionally*, the following tier level pricing will apply:

- 5 – 10 attendees will pay an additional fee of $295
- 11 – 20 attendees will pay an additional fee of $395
- 20 – 50 attendees will pay an additional fee of $495
- Over 50 attendees, please contact the A&WMA Webinar Coordinator for pricing.

**For a Multi-Part Webinar Series:**
For a multi-part webinar series, the member base rate will apply.

*Additionally*, the following tier level pricing will apply:

- 5 – 10 attendees will pay an additional fee of $495
- 11 – 20 attendees will pay an additional fee of $595
- 20 – 50 attendees will pay an additional fee of $695
- Over 50 attendees, please contact the A&WMA Webinar Coordinator for pricing.

After the event, a representative of the Section/Chapter will be required to submit via email an attendee roster to the A&WMA Webinar Coordinator, Robin Lebovitz at rlebovitz@awma.org for review and invoicing. This document should be received at A&WMA Headquarters no later than 10 days after the webinar event. After receiving the attendee roster, A&WMA Headquarters will email an invoice to the Section/Chapter Representative. Payment in full is required within 30 days of the invoice date.

As a member benefit, members referenced on the roster will receive a Certificate of Participation for free that may be used for Continuing Education purposes. Non-Members can request a Certificate of Participation from the A&WMA Online Store. The fee for non-members is $25.

Inquiries regarding Continuing Education should be directed to Gloria Henning, ghening@awma.org. Continuing Education requirements vary according to profession and location. It is the attendee’s responsibility to determine if distance education is allowed by his/her Licensing Board and to maintain adequate documentation to claim credit for the event.