Air & Waste Management Association
Guidelines for Specialty Conference Poster Presentations

- You will be assigned a station at the conference that has a poster board. Your station will be identified by a label that includes your control number and additional identifying information (title, author names, etc.)

- The size of the board will be approximately 4’-high-by-8’-wide (one side of a two-sided board). There are no specific size requirements, but your poster should fit within the size of the board. Therefore do not exceed a size of 4’ x 8’.

- Include in your poster a top panel that lists the title of the poster, the abstract, and the names and affiliations of all authors.

Sample:

![Sample Poster Layout]

- Keep the figures and tables simple. All lines should be heavy and dark. Symbols, letters, and numbers on figures and tables should be large enough to be seen six feet away. Number and arrange illustrations and tables in the sequence in which they will be viewed.

- You may use color in your display to add emphasis.

- A strong poster should be able to describe the research in only a few minutes. Thus, minimize text and tables and maximize pictures, figures, schematics, graphs, etc.

- Place your display materials on regular bond paper (100 lb paper is recommended) so you can attach them easily to the poster board with tape, thumbtacks, etc.

- A&WMA will supply pushpins to affix your presentation to the poster board. If you prefer to bring Velcro, both sides are necessary.

- Please refer to conference communication for poster set-up and tear-down dates/times, as well as times you should be at your poster available for questions and discussion. After the final poster session, please remember to remove your poster. Unclaimed posters will be discarded.

_Photos of sample posters are available upon request._